



## Important Information for 6<sup>th</sup> Year Students

**The Candidate Self Service Portal (CSSP)** has now opened for 6<sup>th</sup> year students.

Students must access this portal to register their subjects and levels for the Leaving Certificate state examinations taking place in June 2025 and to access results next August.

**It is extremely important that every 6<sup>th</sup> year student registers on this portal.**

Registration is a two-stage process:

- 1 – Register to create an account using an email that you will have access to throughout the leaving certificate process.
- 2 – Confirm subjects and levels (at the level you are currently studying them)

The candidate self-service portal is accessed at [www.examinations.ie](http://www.examinations.ie)

<https://www.examinations.ie/cssp/2025/>

The 2025 Candidate Self Service Portal opened at 2PM on Monday 14<sup>th</sup> of October for all 2025 Leaving Certificate candidates.

Leaving Certificate Applied candidates will not be required to register until early 2025.

**The portal is now open for the following services:**

- **Registration:** If you have not registered for the Results Services, please click Register below using your Exam Number and PIN number.
- **Confirming Subjects & Levels for 2025 Examinations:** Once you have successfully registered and confirmed your email address, you can then login and confirm your subjects & levels for the 2025 Leaving Certificate Examinations.

Please read the **CSSP Before You Start Guide 2025** before commencing Steps 1 & 2 below.

**COMPLETE THESE STEPS BEFORE Friday 25 October 2024.**

### **Leaving Certificate Candidates**

**STEP 1** Register to create your account

**STEP 2** Confirm you Subjects and Levels

---

Student exam numbers were shared with your tutor. They are also available at school reception.

To register you will need your exam number, PIN number and an email you will have access to throughout the Leaving Certificate process.

Student PIN numbers are the first 4 digits of your PPSN number.

The CSSP will close for registration on Friday 25<sup>th</sup> October at 5pm so registration must be completed before this time.

Ms. Dowling, Mr. Cabe, Ms. Payne and Ms. Sheridan are available to support with any questions.